

DAV Public School Moonidih Project Inviting Sealed Quotations for Stationery Items for the session 2026-27:

DAV Public School Moonidih is inviting sealed quotations for the following items for the F.Y. 2026-27. Interested firms/agencies are required to submit the details in the below given format on **their own letter pads** in hard copy in a sealed envelope latest by 23-03-2026 to the school office during the working hours. Kindly quote the rate strictly as per the details mentioned for different items with brand/made.

Date:09-03-2026

SN	Particulars Details	Brand/Make	Price/Rate
1	STUDENT DIARY with 178 pages text in 58 GSM Paper Cover in 300 GSM with Multi Colour Printing Cover Lamination and Binding		
2	Teacher's Diary, 152 pages, 60 GSM Multi Colour Cover		
3	Printed Students' Belt Each Size		
4	Cover file for Progress Report 350 GSM (TC Art Board, both side Multi Colour Printing with pocket & one side laminated		
5	Student Attendance Register, 88 pages 68 GSM with Rexin Hard Board Binding		
6	Staff Attendance Register, 208 pages 68 GSM with Rexin Hard Board Binding		
7	Cash Book 150 folio, 300 pages 68 GSM with Rexin Hard Board Binding		
8	Cash Book 300 folio, 600 pages 68 GSM with Rexin Hard Board Binding		
9	Ledger 300 pages, Size 8" X 13.25" 68 GSM with Rexin Hard Board Binding		
10	Ledger 150 pages, Size 8" X 13.25" 68 GSM with Rexin Hard Board Binding		
11	Cheque Issue Register, 96 pages Size 8" X 13.25" 68 GSM with Rexin Hard Board Binding		
12	Daily Attendance Record, 196 pages 68 GSM with Rexin Hard Board Binding		
13	Dak Despatch Register, 196 pages Size 8" X 13.25" 68 GSM with Rexin Hard Board Binding		
14	Dak Receipt Register, 196 pages Size 8" X 13.25" 68 GSM with Rexin Hard Board Binding		
15	Stock Register 240 pages, Size 8" X 13.25" 68 GSM with Rexin Hard Board Binding		
16	Activity Register 108 pages Size 8" X 13.25" 68 GSM with Rexin Hard Board Binding		

- There should not be overwriting or corrections in the quotation.
- The Party must attach sample of Paper/GSM at the time of quotation submission.
- The undersigned does not bind himself/herself to accept the lowest quotation if the quotation does not match all the specifications as required/mentioned and reserve the right to cancel the quotation.
- Rate must be included with GST

Sd/-
Headmistress