



Ref. No. DAVMND/Cir-file/17-18

Date: 27-03-2018

Dear Parents,

Congratulations on the success of your ward in the academic session 2017-2018. Unfortunately, a few students could not perform up to our satisfaction. They should work hard to improve upon their performance in the new academic session 2018-2019. It has been observed that only those students haven't done well who frequently remain absent from their classes. Hence, you need to send your ward to school regularly for better result and bright prospect.

I take this opportunity to thank you for your continued support without which it would not have been possible to find the overall result ranking of our school at X & +2 levels above many public schools of a great fame in the zone. Our students had produced 100 % result in STD X and XII board examination in the academic session 2016-17. You will be highly delighted to note that the school is doing well in academics, sports and co-curricular activities as we give equal emphasis on all these things for all-round development of the students. You will be glad to know that school has installed smart classes from January 2018 for effective and comfortable learning of your ward. The school has also introduced the GPS system in the buses for safety and security point of view as per the guidelines issued by CBSE and Hon'ble Supreme Court.

You are requested to encourage your child to take active part in usual classes as well as in activity classes. I wish to make an appeal to you **not to send your ward at tuition centers as well as coaching centers** as the team of the school teachers' is always ready to sort out the problems of your ward and the time wasted by most of the students in running after the tutors may be utilized by them for self studies which will prove very fruitful to your children. We are running special classes during the whole academic session for classes VIII, X & XII particularly for week and slow learners for resolving their problems. Parents are requested to ensure the regular attendance of their ward in the school. According to new system of Examination the CCE pattern has been abolished by CBSE and every student has to secure 33% marks in each subject to get promotion in the next higher classes.

**Commencement of new academic session:**

<b>Classes</b>	<b>Date</b>	<b>Timing</b>
LKG to STD – II	04-04-2018	08:00 A.M to 11:30 A.M
STD – III to VI	04-04-2018	08:00 A.M. to 11:40 A.M
STD – VII to XII	04-04-2018	06:40 A.M. to 12:50 P.M

**Parents Kindly note the following points:**

1. Dairies and Belts will be issued to the students in their respective classes.
2. Please pay the school fees in time in order to avoid late fine as the office is fully computerized and thus fine cannot be exempted at any cost. **You can also pay the School Fee in cashless mode as per the guideline of Central Govt./ State Govt. and CBSE New Delhi.**
3. **DAV CMC has authorized the HDFC Bank for online fee collection throughout all the DAV Schools running across the country without charging any transaction charges from the parents.**
4. **Please receive report card of your ward latest by 07<sup>th</sup> Apr '2018 otherwise your ward will be treated as ABSENT. Long Fee defaulters are not allowed to continue in the new session unless / until fee is cleared.**
5. **It is mandatory to clear the fee dues for the session 2017-18 before purchasing the Books for the new session.**
6. **Please purchase new set of Books as DAV Publication department has revised all the Books.**

**Please collect the Text Books for your ward as per the given schedule:**

<b>Date</b>	<b>Time</b>	<b>Classes</b>
03 <sup>th</sup> & 04 <sup>th</sup> Apr '18	08:00 A.M. to 01:00 P.M.	LKG to STD – II
05 <sup>th</sup> & 06 <sup>th</sup> Apr '18	08:00 A.M. to 01:00 P.M.	STD – III, IV & V
07 <sup>th</sup> & 09 <sup>th</sup> Apr '18	08:00 A.M. to 01:00 P.M.	STD – VI, VII & VIII

8. **REQUIREMENT OF NOTE BOOKS/STATIONERY:**

Class	Note Books/stationery	Class	Note Books/stationery	Class	Note Books/stationery
LKG & UKG	Four lines-02 (120 page) Square lines-02 (120 page) Double Lines-02 (120 page) Drawing copy - 01 Crayons -01 pack(small) Eraser, Sharpener Pencil – 01 pack Brown paper -02 rolls	I & II	Four lines-07 (120 page) Square lines-02 (120 page) Double Lines-03 (120 page) EVS Copy-02 (120 page) Drawing copy -01 Crayons -01 pack (small) Eraser, Sharpener Pencil – 01 pack Scale – 01, File -01 Brown paper -02 rolls	III & IV	Four lines-04 (120 page) Double lines-02 (120 page) Single Line-06 (120 page) Crayons - 01 pack(small) Eraser, Sharpener Pencil – 01 pack, File -02 Brown paper -02 rolls
V to VIII	Single line -10 (180 pages) single line – 8 (120 pages) for Test Copy	IX & X	Single line -10 Single Line –9 (120 pages) (180 pages) Test Copy Practical -04 (Phy, Che, Bio & Maths each) as prescribed by school.	XI & XII	Single line -12 (180 pages) Single line – 06 (120 pages) Test Copy, Practical copy, Lab Manual will be prescribed by the school during regular class.

- \* Cursive Writing Books (for III t V) are prescribed by the school for the better understanding and development of the students. Parents are free to purchase it from any shop at the genuine discount.
- \* Uncovered books, note books, diary will not be accepted.
- \* Diary must be sent everyday along with the stationery items.
- \* In order to maintain uniformity, decency and beautiful handwriting, the school prescribes notebooks of the size i.e 24 cm X 17 cm and you are advised to purchase either of **Camlin/Classmate/Bilt** from any shop at genuine discount.

**Parents Please:**

- i. The probable hike in tuition fee will lie between 10% to 14% for the academic session 2018-2019.
- ii. Update your mobile number with the office for availing SMS facility of the school pertaining to all important communications of your ward.
- iii. Submit a copy of AADHAR CARD of your ward by 30<sup>th</sup> April '2018. If submitted, please ignore it. Also, submit the Bank Account Number of your ward as per the guideline of Govt for Class: VIII to XII.
- iv. Group insurance will be continued for the safety of the student as per the guideline of Hon'ble Supreme Court with a payment of ` 115/- per annum which will cover the risk of ` 200,000/- of the child as well as earning parents in any kind of causality / accident anywhere in India and the insurance premium ` 115/- per child will be included in the monthly fee in July '2018.
- v. BCCL ward must submit current pay slip to the concerned class teacher latest by 20<sup>th</sup> April '2018.
- vi. Send application in case of any change in address or any kind of leave.
- vii. Visit the class teachers / subject teachers during school hours only on Saturdays for the betterment of your ward.
- viii. Send your ward in proper school uniform with trimmed hair and cleaned nails.
- ix. Saturdays are off for K.G. Classes (LKG & UKG).
- x. Please keep on visiting the school website: [www.davmoonidih.in](http://www.davmoonidih.in) for any more details.
- xi. Provisional Admission for STD – XI will be taken w.e.f. 05-04-2018 and regular classes start from 10-04-2018.
- xii. As per District Administration, please do not send to your ward in open Auto rather send him/her in school Bus or TATA MAGIC/MARUTI VAN for the safety of your ward.
- xiii. Transport fee has been revised after four years and increased by ` 100/- per month due to hike in diesel prices, insurance, Road Tax, Salary of Staff and maintenance cost.
- xiv Kindly pay the fee of your ward before 20<sup>th</sup> of the month to avoid late fine incase of Bank Holiday on that day.

**Note:** School is strictly not interested to sell the notebooks and thus parents are free to purchase from any shop.

***We are looking forward to your cooperation in order to reach up to your expectation.***

Thanking you,

Sd/  
Principal